The third meeting of the Council for Teacher Education for the 2004-2005 academic year was held Monday, November 8, 2004 at 3:15 p.m. in Speight 202. Members present: Vivian Covington (Chair), Rick Barnes, Carol Brown, Melva Burke, Joe Ciechalski, Dawn Clark, Dana Espinosa, Bethann Fine, Bill Grobe, Gwendolyn Guy, Ivan Wallace for Lilla Holsey, Linda James, Rhonda Kenny, Nanyoung Kim, Carolyn Ledford, Al Muller, Ron Preston, Sandy Triebenbacher, Christy Walcott, Sarah Williams and visitors Lynne Davis and Tarrick Cox. Absent were Lena Carawan, Beckie Collins, Linda High, Pitt County Representative, Marcela Ruiz-Funes and Betty Smith.

**Order of Business**

**Agenda I - Approval of Minutes**

A motion was made by Joe Ciechalski and seconded by Carolyn Ledford to approve the minutes from the October 11, 2004 meeting.

**Agenda II - Announcements**

Vivian Covington, Chair, made the following announcements:

Notices were sent through ANNOUNCE earlier regarding the ASIP 2000 Computer Challenge Exam dates. They are January 6 and January 7, 2005. These dates will give students time to register for one of the technology courses should they fail the test.

The deadline for Senior I Spring 2005/Senior II Fall 2005 is today at 5:00 p.m. The very last date is the first day of Spring Semester in January. The extended date is primarily to accommodate transfer students needing to establish a GPA.

Speech and Hearing Screenings completed outside the Speech and Hearing Clinic need to be completed by an Audiologist. Documentation of the speech assesses articulation or reading difficulties.

The Latham Clinical Schools Network is proposing an expansion. Details will follow later. Hyde County will be included in the network next year.

October 22 was the deadline for submitting fee requests to the Board of Trustees. John Swope and Vivian Covington submitted the request to add insurance as a fee for Senior II students.

Chairs of other Standing Committees were reminded that they are also members of the Policy Committee.

Memos were sent to Senior I instructors asking for two students to field test Component C.

**Agenda III - Old Business**

The Faculty Senate at the October meeting stated that the need for laptops was a program area decision. Labs were sufficient to meet student’s needs.

A “pro technology in the classroom” article from the October 4 AACTE Briefs and an article from eSchool News on technology as the “cutting edge for schools” were distributed.

Five to six public school counties in NC are piloting eTextbooks, a way of integrating tools and technologies.

Ten to twelve laptop loaners are available to students who cannot afford to purchase one. Of the 1500 sold across campus, only four students have requested a loaner. If the COE were to require students to purchase laptops, approximately two out of seven labs would be closed according to John Swope. Linda James moved and Carol Brown seconded the motion to refer this discussion to the Policy Committee to draft a rationale/justification of the use of laptops, the timeline, whether to pursue as a teacher education or departmental/school requirement, ACE support and cost. Ron Preston made a friendly amendment to include the consequences if not purchased. The Policy Committee will meet December 13 at 2:00 in Speight 105.

Discussion on IC³ was postponed until later.

Four names for student representatives have been received. Please let the chair know of any additional students who might be interested in serving on CTE.
Agenda IV – New Business

Tarrick Cox, Dir. of the Legislator’s School for Youth, Leadership and Development gave a presentation on the Teacher Cadet Program, an innovative activity based curriculum for high school seniors interested in a teaching profession. ECU is in partnership with nine counties. He is working on ways to keep students motivated after entering ECU. One possibility is giving partial practicum credit for the early experience class. This would be based on the portfolio, one of the five units of study required of a Teacher Cadet. He would like for this to be discussed in program areas. If you are interested in having Tarrick speak to one of your classes, contact him at coxta@mail.ecu.edu.

Lynne Davis gave a status report for the upcoming NCATE/SDPI Visit to be February 25-March 1, 2006, including an overview of progress and a timeline for 2004-2005 with priorities. All initial licensure programs must display common teacher education courses under the Professional Studies heading on checksheets. Courses listed on checksheets should be consistent with the catalogue. [A sample checksheet was emailed to CTE members]. For NETS-T, the evidence of standards should equal classroom assignment. To meet NCATE/DPI standards, some evidence through EDTC 4001 and portfolio will be used. Specific program area evidence that is regular, systematic and quantifiable are needed. Two to three products per area are needed. The website for assessment and accountability is http://www.coe.ecu.edu/ncate_dpi/default.htm.

Not all courses flagged as upper division include the statement in the catalogue as a pre-requisite. A list was circulated for members to view their program area courses that needed to be changed in the catalogue. Catalogue changes must be sent to the University Curriculum Committee by February 10, 2005 in order to be considered at the February 24, 2005 meeting.

Agenda IV – Standing Committee Reports

Curriculum: Linda James, Chair reported that the committee met November 1. The committee approved a new course COAD 6414, Family Approaches in Professional Counseling (3). The course content has been offered in the past as a special topics course. It will be a graduate class for counselor education students. Ciechalski moved for approval; Bill Grobe seconded and the course was approved.

Evaluation: Bill Grobe, Chair reported that the committee met on November 8. Lynne Davis met with the committee to review the two existing assessment systems in place for the NCATE review. The committee agreed that the assessment systems in place did meet the requirements for the NCATE assessment. The next meeting will be December 13 in Speight 154 (Batten Room) at 2:00 p.m.

Admission and Retention: The committee will meet on November 17.

Policy: Joe Ciechalski reported that the committee met November 2, 2004. As noted earlier, the request for mandatory insurance for Senior 2’s has been sent to the Board of Trustees. If this is not accepted, a different procedure will be pursued. Concerns about interns asked to perform medical-related procedures for students with disabilities were discussed. A Verification of Training form used by Pitt County Schools was distributed and a checklist for Senior II students to use in their classroom. Paraprofessionals assigned to a particular student would remain with that student. Please read and make any suggestions to the checklist.

Agenda VI – Ad Hoc Committee Reports

Dispositions: Al Muller reported that the committee is continuing its discussion of procedures for implementing the Dispositions Survey. The use of the survey in the early experience courses as a self-assessment instrument is appropriate. Issues surrounding the survey in Senior I were discussed and suggest the committee collaborate with the clinical teachers prior to revising or implementing any procedures. Before the committee proceeds further, a meeting will be held with a group of clinical teachers.

Portfolio: Lynne Davis reported that the field testing is moving along fine. Directions to write the final products will be given to students at their next meeting. As mentioned earlier, memos were sent to Senior I instructors asking for two students to field test Component C.

Graduate: Lynne Davis reported for Carol Brown. The committee is continuing its discussion of revisions to the CTE survey of advanced program graduates and their employers. A draft survey will be prepared with these items and distributed to members for review.
Professional Studies: Melva Burke reported that the committee met and determined that the Senior I experience needs to be more consistent across the different program areas. Suggested changes should be available in early spring. Changes to the Senior I Agreement form were also discussed.

The chair asked members to remind their students that are doing practicum assignments in Pitt County to abide by their dress code. The “no jeans” policy also pertains to faculty/teachers/interns.

There being no further business, the meeting adjourned at 4:30 p.m. The next meeting will be held December 13, 2004 at 3:15 in Speight 202.

Respectfully submitted,

[Signature]

Sherry S. Tripp