The second meeting of the Council for Teacher Education for the 2004-2005 academic year was held Monday, October 11, 2004 at 3:15 p.m. in Speight 202. Members present: Vivian Covington (Chair), Carol Brown, Melva Burke, Joe Ciechalski, Dawn Clark, Dana Espinosa, Bethann Fine, Bill Grobe, Gwendolyn Guy, Linda High, Lilla Holsey, Linda James, Rhonda Kenny, Nanyoung Kim, Carolyn Ledford, Al Muller, Ron Preston, Sandy Triebenbacher, Christy Walcott, Sarah Williams and visitor; Lynne Davis. Absent were Rick Barnes, Lena Carawan, Beckie Collins, Pitt County Representative, Marcela Ruiz-Funes and Betty Smith.

Order of Business

Agenda I - Approval of Minutes

A motion was made by Joe Ciechalski and seconded by Bill Grobe to approve the minutes from the September 13, 2004 meeting.

Agenda II - Announcements

Vivian Covington, Chair, made the following announcements:

NCATE/DPI materials were distributed at the last meeting. Contact Lynne Davis or Vivian Covington if materials are needed.

The ASIP 2000 Challenge Exam will be given October 25 from 11:00-1:00 p.m. and October 27 from 1-3 p.m. in Bate 2023. This exam is used as one of the ways to meet the technology competency required for admission to upper division. Students may review the results on OneStop. Results are available on MVS on the AA13 screen for faculty to view.

Members were reminded of the DPI technology requirement for faculty renewing a license. One (1.0) CEU is needed per 5-year renewal cycle. The DPI reading requirement does not apply to IHE faculty.

The Teacher Ed Forum held in September was a very good meeting. If you have never attended, it is a good connection with other colleges.

The internship deadlines for Spring 2005 SRI/Fall 2005 SR II is the end of October/first of November. The very last date is the first day of Spring Semester in January.

Minutes, committees, members, etc may be found in Outlook. (Click Public Folders, All Public Folders, Council for Teacher Education)

The chairs of each of the standing committees were thanked for their willingness to chair the committees and thanks were given to the members of the Ad Hoc Committees for their continued participation.

Agenda III - Old Business

The need for laptops for all teacher education students is still being considered. Some comments during the discussion included: one program area would like for students to have laptops by Fall 2006; the time of admission to Upper Division was the time to purchase; one area was concerned about the availability of updates; there should be loaner computer support for those who can’t afford one; not all teacher ed programs need a laptop as badly as others—there is less school use in B-K; is the computer to be used in schools or for professional growth activities; should it be a laptop or desktop; what is the primary use of labs. This information will be shared with the COE Technology Committee and request that they look at lab use. Dana Espinosa moved that this discussion be continued after information is shared from the Technology Committee and lab use is determined.

The Technology Committee needs to study the IC³ further. It doesn’t appear to cover all basic technology competencies. The cost would be approximately $75 plus a tutorial fee. The committee will look into purchasing a tutorial program to lower the cost. Fifty percent of the students taking the ASIP 2000 Challenge Exam fail or voluntarily quit. It was suggested that a fee be charged for students taking the Challenge Exam. Sandy Triebenbacher moved and Joe Ciechalski seconded to table a decision of using this test.

Agenda IV – New Business

A situation has arisen about interns asked to perform medical-related procedures for students with disabilities. What is the level of responsibility to parents and the school? This goes beyond instruction. The intern is under
the supervision of the clinical teacher. Who is qualified to give training? Some students have paraprofessionals that stay with a student. There could be a simple statement signed by the intern showing a record of the training from a trainer not the clinical teacher. The question was asked if a problem were to arise from this sort of situation, would insurance cover it. This led to the discussion of the previous issue of insurance being required of interns and it is set up as a fee, it has to be approved by the Board of Trustees. Triebenbacher moved and Ledford seconded that this item be sent to the Policy Committee.

NCAE scholarships are available for current juniors who plan to teach in NC for at least two years. Send qualified applicants to Speight 105. Members were given a handout listing qualifications. Three applicants will be selected to submit to NCAE. Tarrick Cox is the advisor for SNCAE. If you have students interested in joining the student organization, contact Tarrick at coxta@mail.ecu.edu for forms.

The issue of using private schools for practicum/internship placements was discussed. There are less exceptionalities in private schools. Several other colleges do allow practicum placements in private schools. There is not a policy in place. Linda High moved and Christy Walcott seconded the motion that this discussion be tabled until further information is gathered by Vivian Covington and Dean Sheerer.

**Agenda IV – Standing Committee Reports**

**Curriculum:** Linda James, Chair reported that the committee met October 4. She agreed to be chair with assistance from Vivian Covington with minutes and protocol. The committee approved six new course proposals from the Department of Mathematics and Science Education for the MATE academic concentration: MATE 1267, Functional Relationships; MATE 2067, Data and Probability Explorations; MATE 3067, Algebra and Number Foundations; MATE 3167, Geometry and Measurement; MATE 3267, Concepts in Discrete Mathematics; MATE 3367, Mathematical Modeling. Two additional courses approved are for the secondary math education degree: MATE 2700, Applications in Statistics and Probability and MATE 2800, Discrete Mathematics: Explorations and Applications. Courses were approved.

**Evaluation:** Bill Grobe, Chair reported that the committee met on October 11. Lynne Davis met with the committee and outlined how she saw the value of the committee as an “advisory group” to the NCATE process. The committee adopted the role of reviewer for the following tasks: (1) Revisit the two existing assessment systems in place for NCATE review, (2) Review the Department of Public Instruction’s instructional requirements for technology, diversity and core area subjects, (3) Develop a structure for the entire NCATE report, and (4) Review the current management system. The first two topics will be discussed at the November 8 meeting and the last two in December.

**Admission and Retention:** None

**Policy:** None

**Agenda VI – Ad Hoc Committee Reports**

**Dispositions:** Al Muller reported that the committee is continuing with last years work with the disposition survey and reviewing field test results.

**Portfolio:** Lynn Davis reported that volunteers are needed now for the field testing of Component C for spring semester. The portfolio model on the web will be updated soon.

**Graduate:** Carol Brown reported the committee is continuing with items from last year. They are seeking ways to gather data for all programs to get a common survey for all advanced programs.

**Professional Studies:** None

There being no further business, the meeting adjourned at 4:25 p.m. The next meeting will be held November 8, 2004 at 3:15 in Speight 202.

Respectfully submitted,

Sherry S. Tripp