The ninth and final meeting of the Council for Teacher Education for the 2004-2005 academic year was held Monday, May 2, 2005 at 3:15 p.m. in Speight 202. Members present: Vivian Covington (Chair), Rick Barnes, Carol Brown, Melva Burke, Joe Ciechalski, Dawn Clark, Lynne Davis, Dana Espinosa, Bill Grobe, Gwendolyn Guy, Linda High, Lilla Holsey, Linda James, Rhonda Kenny, Nanyoung Kim, Carolyn Ledford, Al Muller, Mary Lisa Pories, Rose Sinicrope for Ron Preston, Marcela Ruiz-Funes, Christy Walcott, and. Absent were Bethann Fine, Kerri Flinchbaugh, Pitt County Representative, Betty Smith, Sandy Triebenbacher, and Sarah Williams.

Order of Business

Agenda I - Approval of Minutes

A motion was made by Bill Grobe and seconded by Carolyn Ledford to approve the minutes from the April 11, 2005 meeting.

Agenda II - Announcements

Members were reminded to submit a two-page proposal for The 23rd Annual NC Teacher Education Forum which will be held September 29-30, 2005. The forum meetings are very good and encouraged members to attend. Registration for CTE members is paid by the Office of Teacher Education.

A copy of the by-laws were included with materials for informational purposes. The chair stated she had reread them and concluded that CTE does set policy for teacher education.

Representative’s terms that are expiring this year are Rick Barnes, Carol Brown, Dana Espinosa, Bill Grobe, Rhonda Kenny, Nanyoung Kim, Carolyn Ledford, Mary Lisa Pories, Marcela Ruiz-Funes and Sarah Williams. Representatives may be re-elected by their department or school.

The chair gave an overview of accomplishments this past year.

Conceptual framework materials were distributed in preparation for the NCATE/DPI visit set for February 25-March 1, 2006. Many of the faculty attended the 2004 Teacher Ed Forum and DPI Program Approval Training. Several of the members are also report writers for the NCATE/DPI Report.

Presentations were made about the NETS-T Realignment project, the Teacher Cadet Program, DPI updates, Service Learning, early release reports, recruitment initiatives, principal’s survey data, undergraduate survey data from employers, and information management System potential.

Discussions were held on topics such as requiring laptops or desktop computers for teacher education students, using IC3 in place of ASIP 2000 (which was determined not to meet the same standards), using PRAXIS I versus SAT scores, whether PRAXIS II tests would be dropped (both are still required), and insurance for students (determined that it was not needed). Medical related issues were discussed which resulted in a handout being prepared for Senior II interns. The catalog copy was revised to include upper division course notations and aligning professional studies courses with program check sheets. Criminal background checks are coming. A 10-week minimum internship at one site is required for a split assignment. Vitae are being collected electronically for the NCATE/DPI visit.

Standing Committees were recognized for their contributions. The Curriculum Committee has approved new courses and program changes in MATE, MATH, COAD, ENED, FACS, CDFR and SPED. The Evaluation Committee has been an advisory group to the NCATE process. The Admissions and Retention Committee has met several times to review readmission status for Senior II students and revised the Welcome to Teacher Education handbook. The Policy Committee has met regarding insurance, medical procedures and technology requirements.
The Ad-Hoc Committees have met frequently. The Portfolio Committee has field-tested Component C, held student volunteer meetings, scored products and revised rubrics. The Graduate Committee has gathered data on initial and completion dispositions with the Dispositions Committee. Data is continuing to be gathered on surveys for graduates, employers and follow-up surveys. The Dispositions Committee has field-tested, established surveys, and procedures for use. They have distributed three forms for undergraduates and two forms for graduates. The Professional Studies Committee has audited professional studies in areas to determine needed catalogue changes, reviewed Senior I assignment and agreement forms, and met with teachers to get input on the Senior I Semester.

Agenda III - Old Business

(Linda James reported for the Curriculum Committee prior to the discussion of EDUC 3002. The committee felt that the diversity course, EDUC 3002, which has been approved as an elective by UCC, did not need to be approved because it is not a required course. It can be approved later if a program area adds it as a requirement).

Melva Burke, Chair of the Ad-Hoc Professional Studies Committee moved to table the vote on options available for EDUC 3002. Lila Holsey seconded. CTE approved to table the vote with more discussion to take place later. Gwendolyn Guy stated that she would encourage students to take the course. Linda High in music would like information on the course to be able to use with a music course, as they cannot add additional courses to their program. Melva Burke stated that the syllabi is well written and would share it with her. Joe Ciechalski would like to see a 6000 level graduate course in diversity. It was noted that there is a course, EDUC 6001, which deals with diversity.

Agenda IV – New Business

For the 2005-2006 academic year, the chair encouraged members to monitor current legislation; PRAXIS II; community college delivery of upper division and methods courses; specific CEU credits for principals; changes in SPED testing requirements for highly qualified designation; and new elementary test for highly qualified designation. The committee will revisit the speech and hearing requirement; technology requirement for entrance in Upper Division; have clearer information on criminal background checks; review Senior I Agreement Form; and cheating/falsification of practica work, inappropriate actions in practica –the implications for UD status or admittance. Please send additional items to the Chair.

Students should take the PRAXIS II tests regardless of what is heard. Temporary licenses are still being issued until July 1, 2006; however, graduates cannot be hired in Title I schools without passing PRAXIS II scores.

Martin Lancaster is in support of community colleges delivering courses to lateral entry teachers. They include methods and content area courses. The state budget has a provision for hiring community college coordinators at the RALCs.

The UNC system has contracted with a vendor to do background checks for $6 per student. More information will be received at a later meeting.

Agenda V – Ad Hoc Committee Reports

Graduate: Carol Brown, Chair reported that the Advanced Program Exit Survey was sent April 18. Program areas will be notified if there are unsatisfactory ratings on the surveys. Employer letters to the Follow-Up Survey have been drafted. They continue to work on common products for M.A.Ed courses.

Portfolio: Lynne Davis, Chair requested CTE’s approval to (1) continue the field testing of Component C with all Senior II interns during the 05-06 academic year; (2) introduce the revisions to
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the scoring rubrics and instructions for Components A and B to the Senior I interns and methods instructors in fall 2005; and (3) field test the revisions to the scoring rubrics and instructions for Components A and B with all Senior II interns in spring 2006. Rick Barnes moved to approve and Bill Grobe seconded. CTE approved the request.

Dispositions: Al Muller, Chair reported that the committee is requesting that (1) all program areas be encouraged to incorporate information about the Dispositions Survey into the syllabi for early experience and Senior I methods courses and (2) all handbooks and websites be updated to include the procedures for administration of the Dispositions Survey (Apple Book, University Supervisor Handbook, Clinical Teacher Handbook, Senior Year Handbook, etc.). Mary Lisa Pories moved to approve with Bill Grobe seconding. CTE approved the request.

Professional Studies: Melva Burke, Chair reported that in addition to tabling EDUC 3002 options reported earlier, the committee is continuing to revise the Senior I Agreement Form.

Agenda VI – Standing Committee Reports

Curriculum: Linda James reported that the committee met and reviewed the course, EDUC 3002. The committee felt that the diversity course, EDUC 3002, which has been approved as an elective by UCC, did not need to be approved by the committee because the course is not a required course. It will be approved later as a program area/degree change if a program area adds it as a requirement.

The committee approved catalogue changes for the MAT-FACS. They now reflect current curriculum prefixes as a result of the program area moving from the College of Education to the College of Human Ecology. Joe Ciechalski moved to accept the minutes. Al Muller seconded. Both items were approved by CTE.

Evaluation: Bill Grobe, Chair reported that the committee met April 26. Responses from the Graduate Exit Survey and Undergraduate Exit Survey are coming in. Faculty Vitae are slowly coming in. Department chairs will be notified of the vitae needed. Common Products for Advanced Programs; EDUC 6001, EDUC 6480/82, SCIE 6500 and SPED 6002 are complete. ADED/ELEM 6550 is nearing completion. All education programs should get disposition data into Karen Traynor now. Portfolio, progress report and dispositions data from spring semester is being inputted and should be ready by second summer session. We need to hold sessions for Early Experience and Senior I methods class instructors and Senior II supervisor’s to discuss/introduce the conceptual framework, dispositions and portfolio component C.

Admission and Retention: Linda High, Chair reported that the committee met to review the status of several students for re-admission to Senior II Internship.

Policy: Joe Ciechalski, chair—No report.

Flyers were distributed reminding everyone of the ASIP Challenge Exam dates of May 12 and May 16, 2005 and ETS will offer an additional testing for PRAXIS I and II on August 6.

There being no further business, the meeting adjourned at 4:10 p.m. The next meeting for the academic year 2005-2006 will be in September.

Respectfully submitted,

Sherry S. Tripp