The seventh and last meeting of the Council for Teacher Education for the 1999-2000 academic year was held Monday, April 10, 2000 at 3:15 p.m. in Speight 202. Members present: Parmalee P. Hawk (Chair), Alice Arnold, Rick Barnes, Carol Brown, Michael Brown, Kermit Buckner, Melva Burke, Selma Cherry, (PCS rep.), Joe Ciechalski, Patch Clark, Vivian Covington, Linda High, Lilla Holsey, Roscoe Locke, Al Muller, Marcela Ruiz-Funes, Marty Selby, Rose Sinicrope, Mary Schmidt, Jan Stennette, and Sandy Triebenbacher. Absent were Brent Angell, Meta Downes, Carolyn Ledford, Jim McKernan, and Scott Watson.

Order of Business

Agenda I - Approval of Minutes
A motion was made by Ciechalski and seconded by Clark to approve the minutes from the March 6, 2000 meeting with the following correction. Jim McKernan was in attendance at the last meeting.

Agenda II - Announcements

The following announcements were made by the Chair.

Burke reported that she and Watson had completed all meetings with the writers for the DPI reports. Vitas are coming in electronically to David White. They are due this semester. Some syllabi are coming in. These are to be sent to Watson. Syllabi are not due until fall.

The IHE Report was released Thursday, April 6 at 10:00 a.m. A sheet was distributed listing each institution and scores received in each category. Under Criterion 1, Compliance with State and National Accreditation Standards, ECU lost 5 points under national accreditation standards for a weakness in one standard, the graduate level knowledge base. Under Criterion 2, Quality of Program Completers, ECU lost 5 points under satisfaction with preparation to use technology in the classroom. In the future, we need to document and include Arts & Science areas in reporting. Under Criterion 3, Involvement with/Service to the Public Schools, 5 points were lost in three areas; faculty involvement with the public schools, support to beginning teachers, and support to career teachers. This report was not a ranking. The state is to submit their report to the Secretary of Education in October.

Included in the packet of materials was the Praxis Analysis, which is a report of ECU students only. A listing of students who took specialty area tests was included for each individual area. Departments will be able to determine the degree status of each student if needed. This report can include more than one test result on an individual. The analysis used in the IHE Report is from General Administration and counts only the passing score on the individual taken at any time during the, "authorized," 22-month, period. No points were lost on the IHE Report regarding PRAXIS scores.

School Technology Users Task Force II Recommendations was distributed. These are new recommendations on how technology is to be infused in programs.

Agenda III-Reorganization of Clinical Experience Office

Dean Sheerer discussed the proposed restructuring of the Partnership/East Carolina Clinical Schools Network/Office of Clinical Experiences, its role with schools and to the Office of Teacher Education and the Council for Teacher Education to show the governance structure. Policy decisions related to teacher education and licensure must go through CTE. A flow chart was distributed showing the relationships. All other matters dealing with the partnership will go directly through the Dir. Of Clinical Partnerships to the Dean. High moved that the proposed flow chart be accepted. M. Brown seconded. The motion passed.

Agenda IV - Committee Reports

Curriculum: Clark reported for the chair. The committee met on April 3, 2000 and approved items 1-2.

1. A request from the Department of Broadcasting, Librarianship, and Educational Technology for revision of the Master of Library Science program was approved unanimously by the committee. Included in the changes were an increase in the total semester hour requirement for the degree from 38 to 39, deletion of LIBS 6022 and 6044, and addition of LIBS 6026: Organization of Information in Libraries (a newly approved course). Other changes included raising the number of semester hours for LIBS 6991, 6992: Internship - Seminar from 2 to 3 s.h., adding another newly approved course, LIBS 6989: Early Internship, and eliminating LIBS 6972 as a required course.
2. A request from the Department of Exercise and Sport Science for revision of the catalog copy for the BS in Physical Education – Preparation of Teachers degree was approved unanimously by the committee. Changes included the listing of specific general education requirements (BIOL 1050, 1051 or BIOL 1100, 1101; MATH 1065; PSYC 1000; PSYC 3206; 3 s.h. HIST; 3 s.h. other than PSYC or HIST; 3 s.h. literature; and 7 s.h. humanities and fine arts. A statement will also be added to the course descriptions for EXSS 2900 and 3900 to read: All students must pass this course with a minimum grade of C”.

3. The committee, in a unanimous vote, decided to recommend a change in the number of semester hours allowed for the internship from 10 to 9 s.h. After a great deal discussion and research about how this issue is dealt with at other universities, it was determined that only one program (ART) could be negatively impacted by this decision. They utilize a “split” internship for their students, in which interns spend time in both elementary and secondary settings. Faculty in the ART program will probably have to determine which placement will receive credit for 5 s.h., and which placement will receive credit for 4 s.h. Other programs will have several options in dealing with this change, and some of the options are shown below:

   a. The first option is to make no other changes in the program. Students will simply need to meet the minimum requirements for degrees as shown in the present catalog.
   
   b. The second option is to add one s.h. credit to the current seminar course for the various programs (from 0 to 1 s.h., or from 1 to 2 s.h.).
   
   c. A third possibility is add 1 s.h. hour credit to either the early experience course or to some other course (existing or new) in the program.

   Please note that students must be enrolled for at least a 12 s.h. load in order to meet the federal definition for a full-time student and to meet the definition of a full-time student for most insurance benefits.

CTE approved items 1 and 2. Item 3, recommended change in internship semester hours, was discussed. Muller asked if departments could continue as they are. Stennette stated that the committee could not find any schools with different semester hours for internship. Hawk responded that course descriptions would be different for a 9 s.h. course versus a 10 s.h. course. Arnold moved that the recommendation be tabled until next year. Stennette asked that the scheduling of the technology and reading course be discussed also.

Evaluation: No report.

Policy: See Agenda Item III.

Admission and Retention: Schmidt, chair reported that the committee met and recommend the following changes to the Welcome to Teacher Education handbook: Minor editorial changes; Page 1, add a statement describing Upper Division; Page 9, under Procedures for the Internship, renumber and add #27, “Submit Senior Year Portfolio to Department Chair or Program Coordinator”; include health and absentee forms; page 28, add to Graduate Programs, “The Masters Degree in Education is designed for practicing teachers. Applicants must have an A license.”; and number Appendix pages. Changes were accepted. The handbook will be on the web in the fall and available in hardcopy form.

Agenda IV—Other Business

Hawk reminded members to complete their annual review of program with teacher education faculty and keep a copy for accreditation exhibits (State Standard 20 requirement). The state looks at that these data to determine if outcomes of discussions are used for program improvements. Items to be discussed next year are 1) early release of interns, 2) internship hours, and 3) reading course (3990). Covington stated the state PBL portfolio will be changing from 5 activities to 3 components. The committee needs to meet prior to the opening of school to determine how to integrate these changes.

There being no further business, the meeting adjourned at 4:40 p.m. The next meeting will be held in September 2000.

Respectfully submitted,

Sherry Tripp