The fourth meeting of the Council for Teacher Education for the 2002-2003 academic year was held Monday, December 9, 2002 at 3:15 p.m. in Speight 202. Members present: Parmalee P. Hawk, Michael Brown, Ann Bullock, Melva Burke, Joe Ciechalski, Dawn Clark, Vivian Covington, Liz Evans, Bill Grobe, Michelle Hairson for Linda High, Lilla Holsey, Cynthia Bickley-Green for Nancy House, Rhonda Kenny, Carolyn Ledford, Al Muller, Pitt County Rep.-Barbara Wing, Marcela Ruiz-Funes, Marilyn Sheerer, Sandy Triebenbacher, and Scott Watson. Brent Angell, Rick Barnes, Elizabeth Briggs, Beckie Collins, Tony Laker, Ron Preston, Michael Rastatter, and Sarah Williams were absent.

Prior to the beginning of the meeting, Parmalee Hawk, was presented with a gift and thanked for her many years of service. She will be retiring at the end of this semester.

Order of Business

The meeting was called to order by the Chair. The new student representative, Elizabeth Evans, a science education major, was introduced.

Agenda I - Approval of Minutes

A motion was made by Ciechalski and seconded by Clark to approve the minutes from the November 11, 2002 meeting.

Agenda II – Announcements

The following announcements were made by the Chair.

New guidelines regarding the 50% rule were discussed. Formal admission to teacher education must occur one semester prior to student teaching, which is the first day of Senior I. Some departments offer courses during the junior year that are flagged upper division. Discuss with faculty in your program area. If you have any courses not in senior year that need to be unflagged upper division, call Office of Teacher Education.

Prospective Teacher Scholarship Loan applications are available in the Office of Teacher Education, Financial Aid and online at [www.ncpublicschools.org/scholarships](http://www.ncpublicschools.org/scholarships). Application deadline is February 10, 2003.

The Delta Chapter of Delta Kappa Gamma is offering a grant-in-aid in the amount of $400. Applications were given to faculty to distribute to interested students. Applications are due to Mary Beth Corbin by December 20.

A reading requirement as part of renewal credit was presented at State Board this month. If passed, it probably will affect IHE personnel also. Individuals renewing after July 1, 2003 would have to meet this requirement. Barbara Wing stated that faculty were welcome to attend reading workshops held at Wahl-Coates.

The position announcement for Director of Teacher Education was distributed.

Regulations for the NCLB Act were distributed. Hawk suggests that you pay particular attention to section on Teacher Quality. Alternative certification will meet regulations and specify that teachers pursuing certification through such routes must receive high-quality professional development that is intensive and classroom-focused. The time period is not to exceed three years. States are required to ensure that teachers pursuing alternative routes comply with the provisions.
Agenda III – New Business

Covington distributed a copy of the Early Release Feedback Form and summary. This questionnaire was given to interns released early from internship from Fall 2000 through Spring 2002. Approximately 10% of interns are released early to assume teaching positions. This semester 17 out of 125 were released early. Overall, students have had positive experiences.

A copy of the Absentee Form was distributed for discussion. It is suggested that “or designee” be added to the Principal signature line and the fax number added to the form.

It was noted that the dismissal policy in the Welcome to Teacher Education handbook appears to relate to Senior II students, not Senior I. Hawk stated that the Policy Committee would meet to discuss this item and bring recommendations to the March 10, 2003 meeting.

Covington has spoken with the assistant university attorney concerning liability insurance for interns. Students can be covered under the all-risk insurance group policy through the university. Hawk stated that the Admission and Retention Committee needed to meet and look into this to determine procedures.

Agenda IV - Standing Committees

Curriculum: Watson reported that the committee met and approved the following:

1) A proposal from Foreign Languages to add Hispanic Studies as an option to the existing MAT program.
2) Revision in MSA program. Two new courses, LEED 6810 and 6812 were added. MBA students may take additional elective courses to receive a certificate of completion issued by the School of Education.
3) The B.S. in Birth-Kindergarten was revised to include two course revisions, CDFR 4200, (formerly 3200) and 3321 (formerly 4321). CDFR 2123 title was changed.
4) Revision in B.S. in Family and Consumer Sciences Education

Full minutes are available in the Office of Teacher Education.

Evaluation: Ciechalski reported that he had not received names of past graduates from SDPI. Copies of the new survey forms were distributed to CTE members. Any additional changes should be given to Ciechalski by the end of the week.

Policy: None

Admission and Retention: None

There will not be a meeting in January. Hawk expressed her appreciation to the committee for all their work over the years.

There being no further business, the meeting adjourned at 4:05 p.m. The next meeting will be held February 10, 2003 at 3:15 in Speight 202.

Respectfully submitted,

Sherry Tripp

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