The fifth meeting of the Council for Teacher Education for the 2002-2003 academic year was held Monday, February 10, 2003 at 3:15 p.m. in Speight 202. Members present: Scott Watson, Vice-Chair, Rick Barnes, Elizabeth Briggs, Michael Brown, Ann Bullock, Melva Burke, Joe Ciechalski, Dawn Clark, Vivian Covington, Liz Evans, Michelle Hairston, Parmalee P. Hawk, Lilla Holsey, Nan Young Kim for Nancy House, Rhonda Kenny, Tony Laker, Carolyn Ledford, Al Muller, Pitt County Rep.-Charles Long, and Sarah Williams. Linda High, Lynne Davis, and Randy Gilland were visitors. Brent Angell, Beckie Collins, Bill Grobe, Ron Preston, Michael Rastatter, Marcela Ruiz-Funes, and Sandy Triebenbacher were absent.

Order of Business

The meeting was called to order by the Vice-Chair.

Agenda I - Approval of Minutes

A motion was made by Ciechalski and seconded by Muller to approve the minutes from the December 9, 2002 meeting.

Agenda II – Announcements

The following announcements were made by the Vice-Chair.

The ECU Retired Faculty Association is offering a scholarship to children of active or retired ECU faculty who have been accepted for admission or who are currently enrolled as a full-time undergraduate student at ECU pursuing their first degree. A GPA of 3.0 is required. Contact Vicky Morris for application and additional information, 5685 or morrisv@mail.ecu.edu.

All students must be in Upper Division prior to opening day of Senior I. This requirement replaces the 50% rule (prospective teacher education majors will be permitted to enroll in no more than fifty percent of their professional education courses prior to official admission of Upper Division). Some departments may want to unflag some classes at the junior level. Program areas should decide and inform the Office of Teacher Education.

Burke announced that a reading requirement of 3 credits will be required for individuals teaching kindergarten through eighth grade. Individuals must complete three renewal credits in reading methods courses during the five-year renewal cycle. This applies to individuals renewing on or after July 1, 2003 (license expiring 2004).

Addendum—A memo was received 2/12/03 from Brock Murray at DPI stating that this requirement applies to all teaching areas if applicable for working in grades K-8, such as Physical Ed, Workforce Development, Middle Grades Math, etc.

Agenda III – New Business

Randy Gilland from Career Development Center distributed a copy of the webpage that is being developed for teacher education majors. Employers may view resumes of perspective employees on this system. Only registered recruiters have access. Education Career Day will be February 28 in Mendenhall. A large number of school districts will be represented. On February 20, the School of Education and Career Services is sponsoring a meeting to discuss resumes and to learn what to expect at Career Day. The is will held in Bate 1032 from 4:00 to 7:00 p.m.

Covington asked that a copy of the AA13 screen from ECUMVS be attached to the internship applications. This screen indicates the date of admission to upper division. This is to begin immediately. Before a student is placed at a school, he/she must be admitted to upper division and this will help in verifying admission. Applications on students not admitted will be returned to the department.

Burke also distributed a timeline for the NCLB Act and several handouts pertaining to legislation.

Davis reported that a letter was received regarding the SACS Report with “No response requested” on assessment issues, which is very positive. Copies of the NCATE Unit Assessment System and a department Assessment Plan was distributed with identified transition points. She would like the committee members and
the Evaluation Committee to examine these tables and send any recommendations to her. NCATE wants aggregate and disaggregate data by school, placements, by unit, and program areas for Senior I and II, scores by unit and program areas and beginning teacher follow-ups. Inservice training should be made available.

Agenda IV - Standing Committees

Curriculum: Watson reported that the committee met January 27 and approved the following:

I. A proposal from the School of Music for a new course (MUSC 1706, Marching Band Field Experience), was approved by the committee. Related changes to the BM in Music education were also approved. Two semesters of MUSC 1705 (Marching Band) in the present program will be replaced by two semesters of the new course (MUSC 1076).

II. A proposal from the Department of Counselor and Adult Education for re-wording of the catalog text to allow students in the MS in Counselor Education program more flexibility in the choice of their educational research courses was approved by the committee. “EDUC 6480” in the current requirements will be replaced by “an educational research course, or a program approved equivalent course”.

III. A proposal for an education minor for students with majors outside of the School of Education was approved by the committee (with revisions). The approved minor appears as follows:

**Education Minor**
**School of Education**

**Intended Students:** Students majoring in a content area outside of education. **Does not qualify for a teaching license without additional coursework and experiences.**

Minimum requirement for the Education Minor is 28 s.h. of credit as follows:

**Core...............................................................minimum of 19 s.h.**

- EDUC 3200 Introduction to American Education (3)
- PSYC 3206 Developmental Psychology (3)
- PSYC 4305 Educational Psychology (3)
- EDTC 4001 Technology in Education (2)
  - Or MATE 4001 Technology in Secondary Mathematics Education (3) (for mathematics majors)
  - Or SCIE 5010 Application of Microcomputers in Teaching Science (3) (for science majors)
- READ 3990 Teaching Reading in the Content Areas in the Secondary School (2)
  - Or READ 5317 Reading in the Junior and Senior High School (3)
- SPED 4010 Exceptional Students in the Regular Classroom (2)

  _____ Content Specific Early Experience Course (1)

  _____ Content Specific Methods Course (3)

**Education Program Electives.................................................9 s.h.**

Elective courses should be selected under advisement from the education program coordinator in teacher education.

**Notes:** Several of the courses listed above require admission to Upper Division of Teacher Education (see p. 177 of the undergraduate catalog). PSYC 3206 may also count toward general education requirements for the social sciences.

IV. A proposal for numerous course prefix changes to accommodate the courses that are being transferred from the Department of Mathematics to the Department of Mathematics and Science Education was approved by the committee.

The following of courses will transfer from The Department of Mathematics to the Department of Mathematics and Science Education, and they will change from the MATH prefix to the MATE prefix:
The following courses will be co-listed in both the Department of Mathematics and Department of Mathematics and Science Education, and they will be listed with both MATH and MATE prefixes: 1067, 2282, 2775, 2935, 3166, 3237, 3239.

Items I, II, and IV passed.

There was much discussion concerning Item III, the education minor. Areas of concern were: Some courses being upper division—how will this be handled? There are content specific courses, which require pre-requisites that would make the minor go beyond 30 hours. Content specific early experience course and methods course should be dropped and add diversity or classroom management courses. Brown stated that he did not think this would pass the University Curriculum Committee with this minor requiring students to meet the same upper division requirements as a teacher education student. Ledford motioned to table and have this taken back to committee for further discussion and Laker seconded. The motion passed. It was suggested that some of the School of Education Curriculum Committee members attend the next CTE Curriculum meeting.

Evaluation: Ciechalski reported that he had received names of past graduates from SDPI. Copies of the new survey forms will be mailed by the end of the month or first of March.

Admission and Retention: Williams reported that the committee met and outlined procedures for all internship candidates purchasing liability insurance provided by ECU Risk Management prior to the beginning of the internship semester. Applications and money will be collected in the Office of Clinical Experiences. When Risk Management receives the list of interns, they will bill Clinical Experiences the entire sum. The approximate cost is $17 per semester. Candidates not covered by this policy at the beginning of the Senior II semester will not be permitted to continue the internship. The assistant university attorney suggested the coverage.

Policy: Barnes distributed a copy of the Dismissal Policy from the Welcome to Teacher Education handbook. It appears that the dismissal policy relates to Senior II students, not Senior I. Send any suggestions to Barnes barnesr@mail.ecu.edu. The Policy Committee will meet and bring recommendations to the March meeting.

Covington asked that social security numbers of students be listed on forms being returned to Clinical Experiences. If you do not want to write the number on all copies on multi-copy forms, note the number on the form being retained in her office.

There being no further business, the meeting adjourned at 4:45 p.m. The next meeting will be held March 10, 2003 at 3:15 in Speight 202.

Respectfully submitted,

Sherry Tripp

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