The sixth meeting of the Council for Teacher Education for the 2003-2004 academic year was held Monday, February 2, 2004 at 3:15 p.m. in Speight 202. Members present: Vivian Covington (Chair), Rick Barnes, Jennifer Bonitz, Carol Brown, Ann Bullock, Joe Ciechalski, Linda High, Lilla Holsey, Nanyoung Kim, Carolyn Ledford, Al Muller, Ron Preston, Terry Senne, Sandy Triebenbacher, Scott Watson, Sarah Williams, and visitors Lynne Davis and Jim Smith, Interim Vice-Chancellor for Academic Affairs. Absent were Elizabeth Briggs, Michael Brown, Melva Burke, Dawn Clark, Beckie Collins, Dana Espinosa, Bill Grobe, Gary Lowe, Pitt County Representative, Marcela Ruiz-Funes, and Betty Smith.

The chair introduced Dr. Jim Smith, Interim Vice-Chancellor for Academic Affairs and gave an overview of the Council for Teacher Education. Council members introduced themselves, citing the department they represented. Dr. Smith thanked the council members for their work in dealing with curriculum matters.

Order of Business

Agenda I - Approval of Minutes

A motion was made by Ciechalski and seconded by High to approve the minutes from the January 12, 2004 meeting. Minutes were approved.

Agenda II – Announcements

The following announcements were made by the Chair.

The chair and several other faculty members are conducting a study of retention rates of traditional and non-traditional students.

Emails were sent to teacher education faculty reminding them of the make-up dates for the Speech and Hearing Screenings that were to be held last Monday and Tuesday. Screenings were held February 2nd and 3rd. Because of the HIPAA regulations, students are required to sign a release to have forms forwarded to our office or they may choose to bring the forms to our office. This data is entered on the MVS system by the Office of Teacher Education.

Members were reminded that Upper Division interview forms are to have at least two signatures verifying that the student has been interviewed (advisor and two teacher education faculty per Welcome to Teacher Education). This is policy and a part of assessment through NCATE.

Kappa Delta Pi is presenting “I Teach”, a regional conference presented by teachers on topics including children of poverty, ABC’s of technology, NCLB and more at Winthrop University in Rock Hill, SC on Saturday, February 21, 2004. For more information, go to http://www.kdp.org or call 800-284-3167.

Mike Poteat has asked that courses be designated as lab or field-based on the Student Opinion Instruction Survey (SOIS). Units must make entry on the RG10 screen to designate these courses. Courses not designated as such will continue to be surveyed with the regular version of SOIS.

Information on the Intel Preservice Training was sent electronically to teacher education faculty. This event will be held May 10-13 at Cullowhee. Travel is the only expense incurred. Alice Arnold in the School of Art has reserved a van if anyone is interested in attending with her. Technology credit will be awarded. The website for more information is http://www.intel.com/education/teach/preservice.htm.

A copy of the AACTE Federal Relations Update was distributed. This contained information on appropriation updates and teacher education initiatives.

High asked if there was any update on the proposed deletion of PRAXIS II testing. The General Assembly has to take action of the SBE’s recommendation. Departments will be notified of their decision. The chair suggested that students take PRAXIS II this spring. Teaching Fellows must take and pass the PRAXIS II for a clear license. This is a stipulation of the Teaching Fellows Scholarship. Muller stated that he recently looked at A Test at a Glance for the English PRAXIS II tests and the format has changed. He suggested that other departments check their area test(s).
The Teacher Quality committee is leaning toward elementary area tests devised by an entity other than ETS. Without testing, this is a loss of a leveling field and a data source for student assessment.

**Agenda III - Old Business**

A copy of the By-Laws was distributed. Bring any changes to CTE next month for discussion. These changes will be given to the Dean for approval in March and a vote to accept or reject changes will take place in April.

**Agenda IV – New Business**

**Ad Hoc Committee Reports:**

**Graduate Studies Committee:** Carol Brown – Chair reported that the committee met and is reviewing and discussing the granting of graduate credit hours for students who are in the process of earning or have earned National Board Certification. Several other universities are also discussing this.

**Portfolio Assessment Committee:** Terry Senne – Chair reported that the committee met and is working on revisions and building in another piece to the portfolio assessment sheet.

**Dispositions Committee:** Holsey reported for Melva Burke – Chair. The Dispositions committee met and is continuing to review samples of dispositions from other universities and discussing ways to modify to meet our use.

**Professional Studies:** Rick Barnes – Chair. The committee did not meet.

**Agenda V - Committee Reports:**

**Curriculum:** Watson reported that the committee met February 2, 2004 and approved the following three items:

1) catalog changes to the M.A.Ed in Instructional Technology—course changes and deletion of initial license requirement.

2) Revision of CDFR 4408 (formerly CDFR 5408) and revision of B.S. in Birth-K.

3) Revision of B.S. in Family and Consumer Sciences including course prefix changes (BVTE to FACS) unbanking and revision of FACS 2123, and new course CDFR 3215.

4) The revision of EXSS 4324 from 10 s.h. to 9 s.h. and EXSS 4325 from 0 s.h. to 1 s.h. was approved pending review and approval by the Director of Teacher Education to assure that these changes do not create any accreditation problems.

It was moved by Preston and seconded by Williams to approve the first three items. Items were approved.

The chair reminded members to send copies of syllabi to the Teacher Education Office with appropriate signatures and dates.

**Evaluation:** No report

**Policy:** No report.

**Admission and Retention:** No report.

There being no further business, the meeting adjourned at 4:15 p.m. The next meeting will be held March 8, 2004 at 3:15 in Speight 202.

Respectfully submitted,

Sherry S. Tripp