The fifth meeting of the Council for Teacher Education for the 1998-99 academic year was held Monday, March 8, 1999 at 3:15 p.m. in Speight 202. Members present: Parmalee P. Hawk (Chair), Cynthia Bickley-Green, Michael Brown, Joe Ciechalski, Patch Clark, Linda High, Randy Joyner, Pat Miller, Sandra Tawake for Al Muller, David Powers, Marcela Ruiz-Funes, Terry Senne, Rose Sinicrope, Jan Stennette, Scott Watson, and George Williams. Absent were Brent Angell, Rick Barnes, Kermit Buckner, Melva Burke, Meta Downes, David Gabbard, Sandy Triebenbacher, and a Pitt County Representative.

**Order of Business**

**Agenda I - Approval of Minutes**
A motion was made by Powers and seconded by Joyner to approve the minutes from the February 8, 1999.

**Agenda II - Announcements**

The following announcements were made by the Chair:

The Essential Technology Skills Inventory (ETSI) tests will be held March 25 and March 26. Methods faculty are to distribute the forms to each student in Senior I. The deadline for returning the form to the Office of Teacher Education is **March 12**. Please check with methods instructors to make sure students were notified. Students in Senior II were mailed a letter at their school indicating a specific test time.

A memo from DPI was distributed listing the recommendations relative to the technology assessment which was approved by the State Board January 29, 1999. "For licensure purposes, colleges/universities are to verify that candidates have met the technology requirement through 1) completion of a technology product of learning that is evaluated by a panel of faculty; and 2) inclusion of the score on the multiple choice portion of the ETSI in the product of learning." All preservice teachers completing programs of study this spring and thereafter are required to complete a technology product of learning (portfolio) demonstrating mastery of the advanced technology competencies. No teaching areas are excluded from any part of the assessment. The product of learning is to contain the individual's score on the ETSI. Students were given their score sheets from the November testing and told several times to keep the report for inclusion in their portfolio. During the first week of May, a committee to be determined, will go to each department to view the student's portfolio.

Educational Testing Service (ETS) has agreed to come to ECU on April 22 and 23, 1999 to hold two one-day workshops for the subject assessment tests of the PRAXIS. Content area people from Arts and Sciences need to be present. Hawk asked for any suggestions to get content area instructors to attend. High suggested that a memo be sent to the Dean of each school requesting "non-teacher" educators to attend as well as "teacher ed" faculty.

Clinical interns evaluate their university supervisor. It is suggested that responses be packaged and sent to faculty members and their chair. Sinicrope questioned if this would be appropriate if only one student interned or there was a very limited number of interns. Please consider this and make any corrections or additions to the form.

**Agenda III - Committee Reports**

**Curriculum:** Watson, chair, reported that the committee met on March 1, 1999 and submitted the following report. Items approved were:

1. A new academic concentration proposal from the Department of Foundations, Research, and Reading for an Academic Concentration in Reading.

2. A **Revised MAEd program** proposal from the Department of Foundations, Research, and Reading for the MAEd in Reading Education (with editorial changes).

3. A revised course proposal for COAD 6358, *Classroom Assessment and Measurement*, from the Department of Counselor and Adult Education (item tabled at our February 1 meeting)
The following proposals were tabled.
1. An **MAEd core course proposal** from the Department of Counselor and Adult Education for ADED 6550, *Leadership and Communication Skills in Education*
2. Consideration of an **MAEd core course proposal** from the Department of Foundations, Research, and Reading for EDUC 6424, *Action Research and Curriculum Development*
3. **Revised MAEd program** proposal from the Department of Music Education
4. A proposal from the Department of Foundations, Research, and Reading for miscellaneous catalog description changes, including EDUC 3200, 5001, 5002, 6424, 6551, 6552, and 6553.

The CTE Curriculum Committee will hold a special, called meeting on March 22 at 3:00 in **Speight 306**. Due to Spring break, proposals for **Revised MAEd programs** must be received by March 11 in order to be considered at the March 22 meeting. The next regular meeting date for the CTE Curriculum Committee is scheduled for April 5 at 3:00 in Speight 202.

Watson reported the approved core courses will go to the Graduate Curriculum Committee March 24, 1999. Proposals must be sent to Rodney Schmidt, chair electronically or on a disk (text only format or Word).

Ciechalski praised the work of the Curriculum Committee and the chair, Scott Watson.

**Evaluation**: Ciechalski, chair, no report

**Admission and Retention**: Bickley-Green, chair, no report.

**Policy**: Barnes, chair, absent--no report.

**Agenda IV—Other Business**

Hawk reported that the PRAXIS II Ad Hoc Committee met March 2, 1999 and presented the following recommendations to CTE. 1) ETS will conduct two one-day workshops for faculty in teaching areas that have subject assessment exams; 2) teacher ed faculty and other faculty teaching content area courses should take the subject exams after completing workshops; 3) Faculty develop preparation courses/materials and require Senior I and II students to attend the sessions; 4) Faculty emphasize the importance of preparing for the PRAXIS exams and methods faculty distribute the *Test at a Glance* booklets. Preparation should continue through their Senior II seminars; 5) Faculty incorporate PRAXIS type questions into their course tests; 6) Faculty help students analyze the question “prompts” and provide strategies for organizing responses; 7) Advisors discuss with upper division teacher education students the importance of the PRAXIS exams. A budget will follow.

Powers stated that he was concerned with lateral entry students taking area exams too early. He suggested the separating of lateral entry from others and added to the report. Hawk said it would be recommendation #8. Sinicrope stated that they encourage their students to take the content part of the exam after completion of content courses and take the pedagogy later.

NCATE will make a continuing visit in 2001. A letter of intent to go forward with the visit will be sent this month.

Hawk and Vivian Covington in the Clinical Schools Office will be meeting with teacher education faculty in departmental meetings to discuss PRAXIS II scores, assessment of portfolios for technology competence, and NCATE/SDPI self-study. A memo was sent to each chair/coordinator with available meeting dates.

There being no further business, the meeting adjourned at 3:50 p.m. The next meeting will be held on April 12, 1999 in Speight 202 at 3:15 p.m.

Respectfully submitted,

Sherry Tripp