The ninth and final meeting of the Council for Teacher Education for the 2003-2004 academic year was held Monday, May 3, 2004 at 3:15 p.m. in Speight 301. Members present: Vivian Covington (Chair), Rick Barnes, Carol Brown, Ann Bullock, Joe Ciechalski, Dawn Clark, Dana Espinosa, Bill Grobe, Linda High, Carolyn Ledford, Al Muller, Ron Preston, Pitt County Representative Julie Cary, Marcela Ruiz-Funes, Terry Senne, Sandy Triebenbacher, Sarah Williams and Lynne Davis, visitor. Absent were Jennifer Bonitz, Elizabeth Briggs, Michael Brown, Melva Burke, Beckie Collins, Lilla Holsey, Nanyoung Kim, Gary Lowe, Betty Smith, and Scott Watson.

Order of Business

The chair thanked everyone for their time spent at the meetings, the chairs of Standing Committees and those serving on Ad-Hoc Committees.

Agenda I - Approval of Minutes

A motion was made by Joe Ciechalski and seconded by Carolyn Ledford to approve the minutes from the April 12, 2004 meeting. Minutes were approved.

Agenda II – Announcements

The following announcements were made by the Chair.

The COE faculty is completing the NETS-T Realignment Project by finishing an on-line survey of each teacher preparation course taught to determine any additional needs and gaps. Information gathered will be distributed later. Schools and departments outside the COE will participate in this project in the fall. The COE Technology Committee will meet with CTE in the fall to discuss this.

Virginia has announced that they will no longer require prospective teachers to take the PRAXIS I licensing exam as long as a minimum score is met on the SAT. Individuals taking the SAT after April 1995 would need to earn a total score of 1100 with a minimum of 530 of each part, math and verbal. Individuals completing the SAT prior to 1995 would need a total of 1000 with a minimum of 450 on the verbal and 410 on the math sections. PRAXIS I would be required for those not meeting the SAT requirement. Joe Ciechalski noted that this was similar to the state allowing the use of GRE scores in place of PRAXIS II scores years ago.

The chair attended the senior seminar for the Teaching Fellows. Their topic was “What did ECU not teach you that we should have?” Students gave positive responses and noted areas of improvement. It was suggested to add the above question to the Senior II Exit Surveys. One area was a need for a Spanish course for elementary ed students. Marcela Ruiz-Funes stated that the Spanish emersion group in Greene County was doing well. Sandra Triebenbacher noted that B-K students are encouraged to take Spanish courses as an elective.

Agenda III - Old Business

Revisions in the By-Laws were presented. There was no discussion. Joe Ciechalski moved that the revisions be accepted. Sarah Williams seconded. The motion carried.

Agenda IV – New Business

The question arose as to the grading scale for teacher education - Was it a 7 point or 10 point scale. It was decided that this was not a CTE matter. The individual questioning this should contact their faculty senator for clarification.

Last year the SBE changed the technology requirements needed for renewal. Each LEA/IHE is to determine credits needed. Credit is given for creating on-line courses. A motion was made by Sarah Williams and seconded by Al Muller to require 1 CEU in technology for renewal. The motion passed.

Lynne Davis distributed data from the CTE Survey. The summary contained comments made by program areas. PRAXIS results from last April through the March testing were distributed. This information will be useful to folio writers.

Dean Sheerer has funding available for folio writers during First Summer Session.
Additional data needs to be collected by graduate program area coordinators as part of the assessment system. During the year, two reports should be sent to the Information Manager in the College of Education. The first report due June 15th should contain the number of applications received between October 16 and June 1 of that year. Of the applications, numbers are needed on those fully admitted, conditionally admitted, rejected and why. The second report is due October 30 which covers the dates of June 2 through October 15 of that year. If you have data during June 2, 2003 through October 15, 2003, please send to Karen Traynor. If you have not been collecting this data, please start now and send reports to her by June 15th (October 16, 2003 through June 1, 2004 collection period).

**Ad Hoc Committee Reports:**

**Graduate Studies Committee:** No report

**Portfolio Assessment Committee:** Terry Senne – Chair reported that the committee met and are finalizing what to do before implementing the pilot study in the fall. Names of Senior II interns and their university supervisor who are willing to participate in the field test during fall semester are still needed. Senior I students will be included later.

**Dispositions Committee:** No report

**Professional Studies:** No report

**Agenda V - Committee Reports:**

**Curriculum:** No report

**Evaluation:** No report

**Policy:** No report. The chair asked for the status of the requirement of insurance for interns. Rick Barnes reported that the university is checking into a university-wide insurance program. Rick Barnes moved and Marcela Ruiz-Funes seconded the motion that students purchase insurance during Senior II at such time that a procedure is in place. This is being returned to Admissions and Retention for process.

**Admission and Retention:** No report

Discussion on laptops will continue in the fall with Technology Committee members present to answer questions.

There being no further business, the meeting adjourned at 4:10 p.m. The next meeting will be held in September 2004.

Respectfully submitted,

Sherry S. Tripp