The second meeting of the Council for Teacher Education for the 2003-2004 academic year was held Monday, October 6, 2003 at 3:15 p.m. in Speight 202. Members present: Vivian Covington (Chair), Rick Barnes, Carol Brown, Joe Ciechalski, Dawn Clark, Dana Espinosa, Bill Grobe, Linda High, Rhonda Kenny, Nanyoung Kim, Carolyn Ledford, Al Muller, Pitt County Rep.-Delilah Jackson, Sandy Triebenbacher, Scott Watson, Sarah Williams and visitor; Lynne Davis. Jennifer Bonitz, Elizabeth Briggs, Michael Brown, Ann Bullock, Melva Burke, Lena Carawan, Beckie Collins, Lilla Holsey, Ron Preston, Michael Rastatter, and Marcela Ruiz-Funes, were absent.

Order of Business

Agenda I - Approval of Minutes

A motion was made by Ciechalski and seconded by Muller to approve the minutes from the September 8, 2003 meeting. Minutes were approved.

Agenda II – Announcements

The following announcements were made by the Chair.

The new edition of the Welcome to Teacher Education handbook was included in packets for undergraduate program representatives. Send names of new faculty needing a copy to Sherry Tripp.

Technology credits are still needed for license renewal based on levels of teaching expertise in the areas of content knowledge, content pedagogy, assessment, diverse learners, etc; however, a specific number of credits will not be required. The three credit hours in reading for renewal do not apply to IHE faculty.

A report with the number of non-degree and degree seeking students was prepared Friday for Richard Thompson of GA.

The 22nd Annual NC Teacher Education Forum held in late September was well attended and the chair was appreciative of those attending. An excellent panel consisting of representatives from a community college, a public university, a private university, the Public School Forum and the State Board of Education held a discussion on teacher education and what the universities are doing to increase the numbers in teacher education. It was suggested that a policy statement from NCACTE to the State Board be prepared after each annual meeting. Jane Norwood, a State Board of Education member, welcomes ideas from IHE’s.

NCATE supports the position of higher standards. Public school partners and higher ed need to make a formal statement supporting higher standards. Several thousand students apply to the Teaching Fellows Program and only 400-600 are selected. More should be done to recruit those not accepted, but desiring to enter the teaching profession.

Christine M. Shea and W. Scott Thomson have edited a resource book titled Teachers’ Manual for North Carolina Educators. This publication for students and those in teacher education includes references and policies and practices for North Carolina and the nation. The Public School Forum collaborated in the publication. It is available through McGraw Hill, 800-338-3987 or www.MHHE.com (approximately $35).

Agenda III - Old Business

Jennifer Bonitz, an undergraduate student in exercise and sports science, is the student representative. She will begin serving spring semester.

The Graduate School representative is still pending.

Lynne Davis requested the names of Program Area DPI folio writers. The folios are due fall 2005, which should show support of using the assessment system. NCATE requires an 80% pass rate on testing, although the state requires 70%.
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The Policy Committee needs to meet to discuss revisions in the By-Laws.

**Agenda IV – New Business**

Lynne Davis, Assessment Coordinator, previewed the unit assessment system for advanced programs and gave some examples of evidence for each transition point. Examples of the Unit Assessment System for programs at the initial and advanced levels will be emailed to committee members.

The formation of a graduate committee within CTE was discussed. A motion was made by Barnes and seconded by Muller to form an Ad-Hoc Graduate Committee. Carol Brown volunteered.

**Agenda V - Committee Reports:**

**Curriculum:** Watson reported that the committee met September 29 and approved 1) a new course proposal LEED 8047, Student Development in Higher Education, a course designed to be part of the higher education concentration in the Educational Leadership doctoral program; 2) the inclusion of EDUC 6480, Intro to Research, as a core course to satisfy the research competencies for the M.A.Ed; and 3) a revision of the M.A.Ed in Elementary to add “Academically Gifted Student” as a strand.

A motion was made by Muller and was seconded by Triebenbacher to accept the report. All items were approved.

**Evaluation:** No report

**Policy:** Barnes reported that he, Preston and Watson met with the university attorney in April of 2003 to discuss liability coverage for students in teacher education programs, drug and alcohol issues, and missed days during internship. The attorney assumed insurance would be required since many other departments do this. Their office is preparing internship forms. Drug and alcohol issues needed to be handled on a case-by-case basis by a committee. The *Welcome to Teacher Education* handbook does not refer to any particular number of days that can be missed. The consensus was to not list any particular number of absentee days. Each situation would be reviewed. Representatives should talk to departments about requiring insurance. Most felt that students in Senior II needed the coverage.

**Admission and Retention:** None

There being no further business, the meeting adjourned at 4:30 p.m. The next meeting will be held November 10, 2003 at 3:15 in Speight 202.

Respectfully submitted,

Sherry S. Tripp