Postdoctoral Meeting Agenda

Date: March 28th, 2014
Time: 12 pm; Location: 2W-40A Brody Building

1) Call the Meeting to Order
   a. Meeting was called to order by Liz Novak, President of PDA.

2) Old Business
   a. Liz asked for scholar profiles from members. Scholars who had not sent in their
      biosketch were asked to write a biosketch for the website before the end of the
      meeting.
   b. Liz asked all the scholars if there were any objections to putting their photo and
      biosketch on the website. No scholar objections were noted.
   c. Starting in April, monthly newsletters and minutes from the previous meeting will be
      posted on the PDA website.
   d. Liz mentioned that 9 postdocs had signed up as volunteers for Research and Creative
      Activities Week. Volunteers should have been contacted by Mary Farewell or Tom
      McConnell for instructions. Post Doc Scholars will present at 10 am on April 1st in MSC
      Great Room, all members were encourage to attend.
   e. CITI Training (https://www.citiprogram.org) was again mentioned as being a
      requirement for all scholars. CITI training should be completed and certificates sent to
      Kathy Verbanac by the end of next month.
   f. The RCR meeting scheduled for April 25th is on “Authorship” and mentors are expected
      to attend.

3) New Business
   a. Based on the survey, scholars chose grant writing skills and non-academic positions as
      the most interesting workshop topics. The majority of scholars thought a half a day
      workshop during a weekday would be most convenient. Laura Gilliam believed that
      charging scholars to attend would help to increase participation. Office of Sponsored
      Programs was also mentioned as a possible source of workshop speakers.
   b. Bill Evans of Glaxo Smith Kline was noted as giving a seminar on May 5th. Members
      should continue to check their email for the exact time and location of both the seminar
      and the meeting time scheduled with the postdocs.
   c. The next PDA meeting date was noted as being on April 25th and will be combined with
      RCR training.

4) Meeting was closed and Hiromi Sanders Assistant Director from the Office for Research Integrity
   and Compliance was introduced. Hiromi discussed Conflict of Interest, Treatment of Data and
   Export Control.

Other notes: Dr. Michael Van Scott, Interim Associate Vice Chancellor of Research and Graduate Studies,
was in attendance.