Judges’ Information and Instructions for RCAW Oral Presentations

Thank you for taking the time to participate in Research and Creative Achievement Week! This year’s will be quite different from previous events, but it’s important to celebrate the excellent work that our students want to share.

The Where and When

You will be judging oral presentations using Teams. We are adding judges and participants to the Teams today, and you may receive an invitation to accept. You may also access the RCAW Teams using URLs. We have established two teams

- [https://bit.ly/2JgEBQ3](https://bit.ly/2JgEBQ3) for the graduate presentations taking place on Monday
- [https://bit.ly/2UFjzA3](https://bit.ly/2UFjzA3) for the undergraduate presentations taking place on Wednesday

We are maintaining the presentation schedule previously planned but with fewer people in each time slot. A schedule will be provided to you by e-mail and will be available on the RCAW Blog.

Students are receiving their own set of instructions so that they can prepare for the presentations.

The Lay of the Land

In Teams, you’ll see a list of “channels” on the left. Each presentation session has its own channel, designated by broad subject areas.

- You will find reminders for presenters and links to join a presentation.
- A list of the presenters, their presentation numbers, and their specific presentation times is accessible from the “Notes” tab at the top of the main page.
- You’ll also find a “Presentation Help” channel where you can post if you are having problems. Using that channel will be faster than trying to e-mail someone to help. People will be monitoring the help channel.

The Day of Judgement

On the day of the judging, please join Teams ten minutes prior to the beginning of your scheduled session. Take a moment to make sure your audio and video connections are working correctly.

- Students have each been given 15 minutes to present, including the Q & A.
- Following the presentations, if you wish to confer with other judges, please use the chat in the “Judges Channel.”

You may find it helpful to view the presentations on your computer and use your cellphone to complete the Qualtrics survey.

Again, we appreciate your willingness to experiment along with us as we try to keep some of our important events in place—or at least in another place. Several of us will be taking turns being available to help as much as possible. Stay well and we’ll “see” you next week.